

Professional Summary

Project coordination and architectural design professional with 6+ years of international experience delivering multifamily residential, commercial, hospitality, and healthcare developments from concept through construction. Skilled in design development, construction coordination, consultant and contractor management, permitting, procurement, construction documentation, and project delivery, bridging design intent with successful project execution.

Architecture • Construction Management • Project Delivery • LEED Green Associate

Work Authorization

H-1B Visa Holder | Eligible for H-1B Transfer (No New Lottery Required)

Skills

Architecture & BIM Tools: Revit BIM 360, AutoCAD, SketchUp, Rhino 3D, Adobe InDesign

Construction & Project Management Tools: Procore, MS Project, Bluebeam Revu, PlanGrid, Primavera P6

Visualization & Rendering Tools: Enscape, Photoshop, Illustrator, Twinmotion, Lumion, V-Ray, Corona Renderer

Core Skills: Construction Documentation, Shop Drawing Review, Material Specifications, RFI & RFE Coordination, Procurement, Site Supervision, Building Code & Permit Coordination, Quality Control, Vendor Coordination, Cost Estimation, BOQ Preparation

Work History

Project Coordinator /Architectural Designer

GN Management

Jun 2024 - Current

Jersey City, New Jersey

- Coordinated design and construction delivery for a **29-story, 209-unit luxury residential tower** and **8+ ground-up multifamily and townhouse developments** from schematic design through construction.
- Coordinated **architects, consultants, contractors, vendors, and permitting agencies** to resolve technical issues and maintain project progress.
- Prepared **construction documents, permit sets, millwork packages, finish schedules, RFIs, and submittals** for construction execution.
- Managed **procurement, specifications, vendor coordination, shop drawing reviews, and finish selections** across project scopes.
- Used **Procore** for project documentation, field coordination, construction tracking, and site issue resolution.
- Conducted **site inspections** to monitor progress, quality, and adherence to design intent.

Project Architect

Shahen Mistry Architects

Aug 2022 - May 2023

- Delivered 20,000+ SF luxury residential and commercial projects from concept through construction administration, coordinating multidisciplinary consultants, contractors, and project stakeholders.

- Developed **permit drawings , construction documents , interior detailing** , and technical packages using AutoCAD and Revit .
- Coordinated **procurement , site supervision , material selections** , and **contractor activities** to maintain **quality , project schedules** , and **construction execution** .
- Prepared **BOQs , material schedules , technical specifications** , and presentation packages to support project delivery .

Architectural Designer

Aug 2021 - Feb 2022

Snow World Entertainment PVT. LTD.

- Delivered luxury hospitality and entertainment projects from concept through construction , coordinating consultants, contractors, vendors, and fabricators .
- Produced **construction documents , interior detailing , custom millwork , furniture layouts , finish schedules** , and technical documentation for project execution.
- Supported **site coordination , construction administration** , and **quality control** to ensure timely project delivery and successful execution of the design intent.

Junior Architect

Jan 2021 - Aug 2021

Clancy Global

- Supported the delivery of **350,000+ SF of healthcare facilities** , including **nine IVF hospitals** , by coordinating **multidisciplinary consultants** through **design development** and **construction documentation** .
- Developed **architectural layouts , technical drawings** , and **permit documentation** while collaborating with **structural, MEP, and engineering consultants** .

Education

Masters of Science in Architecture: Architecture

Dec 2024

New Jersey Institute of Technology

Newark, NJ

Bachelor of Architecture: Architecture

Oct 2020

Mumbai University

Mumbai, India

CERTIFICATES

- Licensed Architect | The Council of Architecture of India ; Reg. ID: CA/2021/130352
- LEED Green Associate, credential ID: 11612360-GREEN-ASSOCIATE
- Associate AIA: credential ID: 40836013

AWARDS & PARTICIPATIONS

- Architecture Excellence in Design Award – First Year Grad Studio-New Jersey Institute of Technology
- Thesis Presenter – International Conference on Human Habitat

Publications

Urban Design Lab, Mumbai | Feb 2022 – Aug 2022

Authored and contributed to articles on urbanism, heritage, and community-focused planning: [Articles](#)